

Exhibit L, Evaluation Tool RFO No. HHS0017021 Criteria, Subcriteria Sheet				
Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
1	Experience (35%)			
1.1	Evaluate the extent to which the Respondent demonstrates experience delivering managed IT staffing Services comparable in size, scope, and complexity to the Services requested in the Solicitation.	20%		
1.2	Evaluate the qualifications and experience of the Respondent's proposed Key Personnel Staff in relation to the Services required under the Solicitation.	15%		
	Subtotal	35%		
2	Narrative Proposal (30%)			
2.1	Evaluate the extent to which the Respondent's Executive Summary demonstrates an understanding of the goals and objectives of the Solicitation.	15%		
2.2	Evaluate the Respondent's Narrative Proposal against the requirements outlined in the Solicitation.	15%		
	Subtotal	30%		
3	Cost (35%)			
3.1	Evaluate the reasonableness of the Respondent's proposed cost in accordance with the requirements of the Solicitation.	20%		
3.2	Evaluate the Respondent's proposed total cost for the initial term and optional extension terms.	15%		
	Subtotal	35%		
	TOTAL (%)	100%		

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Evaluation Scoring Guide		
Score	Level	Description
Unacceptable	1	Response does not address requirement. Response is completely unacceptable.
Unacceptable	2	Response mentions requirement, but is not responsive to the elements of the requirement.
Unacceptable	3	Response addresses requirement, but response described does not allow the agency to fulfill mission.
Marginal. Fails to meet evaluation standards but failures are correctable.	4	Response meets fundamental requirements, however could not be implemented as described (would require both the agency and Respondent to make significant changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	5	Response meets fundamental requirements, however could not be implemented as described (implementation would require both the agency and Respondent to make minor changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	6	Response meets fundamental requirements, however could not be implemented as described (implementation would require changes to be made by Respondent only).
Acceptable	7	Response clearly satisfies requirement but has some minor weaknesses.
Acceptable	8	Response clearly satisfies requirement.
Acceptable	9	Response satisfies requirements and has some benefits above requirement.
Exceptional	10	Response far exceeds all aspects of requirement.

For the purposes of this exhibit, “the agency” means the contracting state agency as specified in the solicitation.

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No.	Best Value Criteria	Weight
1	Experience	35%
2	Narrative Proposal	30%
3	Cost	35%
	GRAND TOTAL	100%